

CONTRACT AWARD INFORMATION – CONSULTANCY SERVICES

SUPPORTING A CLIMATE SMART AND SUSTAINABLE CARIBBEAN TOURISM INDUSTRY (CSSCTI) PROJECT

CONSULTANCY FOR THE UPDATE OF THE MULTI-HAZARD CONTINGENCY PLANNING MANUAL FOR THE CARIBBEAN TOURISM SECTOR

1. **Summary of Scores:**

Names of Shortlisted Consultants	Country	Expressions of Interest Scores					Financial Proposal Prices		Total Combined Score	Final Rank
		Academic Qualifications (10)	Technical Competence (20)	Regional Knowledge (20)	Eligibility (10)	Total (60)	Submitted Price (currency)	Evaluated Price (currency)		
University of Technology, Jamaica	Jamaica	10	17.66	15.66	10	53	N/A	N/A	N/A	1
Behi Engineering & Environmental Compusult	Canada	8.33	12.66	12.66	7	40	N/A	N/A	N/A	2
Mac Duff Tourism Heritage Planning	Canada	8.33	17	6.66	7	39	N/A	N/A	N/A	3

1. **Name of Successful Consultant:** University of Technology, Jamaica
2. **Successful Proposal's Price:** USD40,300.00
3. **Commencement Date of Contract:** March 19, 2018
4. **Duration of Contract:** 62 Professional days over 5.5 months
5. **Summary Scope of Contract:** The consulting firm (the consultant) is required to undertake all the necessary actions to accomplish the goals and objectives of the project in a timely manner, with the supervision of the Project Coordinator. The tasks will include, but not limited to:
 - (a) Presentation of scope of work at a sector consultation webinar/workshop.
 - (b) Revise MHCPM with updated contents.

- (c) Training needs assessment and design and development of training material.
- (d) Reports of training workshops in The Bahamas, Belize, Dominica, Haiti and Jamaica.
- (e) Presentation of the outcomes for review and discussion with CTO and key partners and familiarisation exercise/training on updated MHCPM.
- (f) Report on project activities and outcomes with observation/insights based on consultancy activities and providing feedback as well as recommendations for future action.
- (g) Conduct training on the updated MHCPM at a CTO regional training and sensitisation workshop.

Note: Selection Method: Consultants' Qualification Selection (CQS)

Minimum Technical Proposal Score required to open Financial Proposal: N/A

If QCBS Technical / Financial weighting: N/A