

CDB Responses to Requests for Clarifications

Project: Establishment of a Framework for Managing Private Sector Financing

Assignment: Consultancy Services for the Establishment of a Framework for Managing Private Sector Financing

Thank you for submitting your request for clarifications regarding the Framework for Managing Private Sector Financing. Please find below the CDB responses to each of the questions raised:

Question 1.

“Please define Financial Services Firm in the context of this project.”

CDB reply to Question 1.

In the context of this project, “Financial Services Firm” refers to companies that specialize in the provision of financial services to individuals and corporations. These services include intermediation, insurance, accounting, financial advisory, financial management, and related solutions.

Question 2.

“What is the budget allocated to this consultancy?”

CDB reply to Question 2.

The budget for Phase 1 of the project is capped at Sixty Thousand (60,000.00) United States Dollars (USD). Phase 2 of the project will be negotiated separately.

Question 3.

“Can you confirm that the consulting party should be from a member country of CDB or is there flexibility in this regard?”

CDB reply to Question 3.

Eligible countries for this assignment only include CDB Member Countries (Borrowing and Non-Borrowing members). No flexibility can be allowed in this regard. The full list of Eligible Countries can be found at: [Borrowing Members | Caribbean Development Bank \(caribank.org\)](#) and [Non-Borrowing Members | Caribbean Development Bank \(caribank.org\)](#)

Specifically, consultants must fulfil the following eligibility requirements, outlined in Section 4.02 of the Procurement Procedures for Projects Funded by CDB (January 2021) which states that to be eligible a Consultant, including each member of a joint venture, shall:

- (a) be legally incorporated or otherwise organised in, and have their principal place of business in an Eligible Country;
- (b) be more than fifty (50) percent beneficially owned by a citizen or citizens and/or a bona fide resident or residents of an Eligible Country, or by a body corporate or bodies meeting these requirements, as far as the ownership can be reasonably determined; and
- (c) have no arrangement and undertake not to make any arrangement whereby the majority of the financial benefits of the contract, i.e., more than fifty (50) percent of the value of the contract, will accrue or be paid to sub-contractors or sub-consultants that are not from an Eligible Country.

Question 4.

We would like to clarify if there is any particular % threshold applied in respect of this rule: “in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country”. Can you confirm that the consulting party should be from a member country of CDB or is there flexibility in this regard?”

CDB reply to Question 4.

See CDB’s reply to Question 3, in particular point (c), of the quoted paragraph of the CDB Procurement Procedures.

Question 5.

Can you confirm that the scope of this procurement is only for Phase I as described in the TOR and Subsequent phases are subject to a separate procurement procedure?

CDB reply to Question 5.

Confirmed.

Question 6.

Could you please provide more context on the key pillars of PSS?

CDB reply to Question 6. Section 1.3 of the Terms of Reference outlines the general context for the Private Sector Strategy. The selected consultant will receive the complete strategic plan and will have the opportunity to engage with key stakeholders to discuss and refine the approach during the consultancy.

Question 7. – Section 3.1, Phase I

What is the exact list of existing CDB financing policies and guidelines in scope for this step?

CDB reply to Question 7.

The review will include the following policies at a minimum:

- The Agreement Establishing CDB (the Charter)
- Operational Policies and Procedures Manual
 - o Lending and Financing Policies
- Ordinary Capital Resources Financial Policies
- Risk Appetite and Limits Framework
- CDB Non-sovereign Operations Policy
- CDB (May 2003) Private Sector Development Policy and Operational Guidelines

Question 8. – Section 3.1, Phase I

Is the consulting firm expected to know the benchmarks already, or should a dedicated benchmarking survey be conducted?

CDB reply to Question 8.

The consultant is expected to draw on its industry expertise and knowledge, supplemented by research or other activities to enable it to develop and present benchmark policies, guidelines, and governance requirements that will satisfy the project objectives.

Question 9 – Section 3.1, Phase II

The list of tools in the RFP is not comprehensive (“including but not limited to”). Could you clarify what else might be included?

CDB reply to Question 9.

The consultant is expected to recommend any tools that, in their expert opinion, will support the achievement of the project objectives.

Question 10. – Section 3.2

This part requests “technical expert advice” on several areas. What does this exactly entail?

CDB reply to Question 10.

The consultant is expected to leverage their industry expertise and knowledge to advise CDB on the effective implementation and monitoring of the operational items outlined in this section.

Question 11. – Section 3.2

The ToR mentions a requirement to ensure that Environmental, Social, and Governance (ESG) and gender-inclusive principles are embedded into the PS FF. Could you provide more details on what does this exactly entails?

CDB reply to Question 11.

CDB is committed to ensuring that the projects we finance do not negatively impact the lives and livelihoods of the communities we serve. Equally important is our dedication to taking proactive measures to reduce or eliminate gender biases hindering equitable finance access. Please visit our Policies and Strategies webpage: [Policies & Strategies | Caribbean Development Bank](#) (caribank.org) for more detailed information.