

GOVERNMENT OF SAINT LUCIA

BUILDING RESILIENCE FOR ADAPTATION TO CLIMATE CHANGE AND CLIMATE VARIABILITY IN AGRICULTURE IN SAINT LUCIA PROJECT

MONITORING AND EVALUATION CONSULTANT **TERMS OF REFERENCE**

1. BACKGROUND

1.01 The Government of Saint Lucia (GOSL) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to USD 9,858,570 towards the cost for the Building Resilience for Adaptation to Climate Change and Climate Variability in Agriculture in Saint Lucia project. The objective of the Project is to build resilience in Saint Lucia's agriculture sector for livelihoods security through enhanced adaptive capacities for climate change and climate variability. The project design responds directly to the need to build adaptive capacities of agro-ecosystems and livelihoods given the projections of significant decreases in rainfall, more frequent and intense hydro-meteorological events, including droughts as reported in the country's Third National Communication (TNC) to the United Nations Framework Convention on Climate Change. The Project will contribute positively to the strategic objectives of Saint Lucia's Sectoral Adaptation Strategy and Action Plan for the Agriculture Sector (Agriculture SASAP) 2018-2028. It is also well aligned with the TNC recommendations for climate adaptation measures to enhance resilience in agriculture and with the proposals under the National Agriculture Policy Sectoral Adaptation Strategy and Action Plan (2018).

1.02 The Project is also responsive to Saint Lucia's Nationally Determined Contributions to address food security, community and national level interventions in water resource conservation and management. Gender equality will be mainstreamed throughout the Project to ensure gender equity is embedded in project interventions. An estimated 12,000 farmers and their families are expected to be direct beneficiaries of the Project.

2 INSTITUTIONAL ARRANGEMENTS

2.01 Working under the direct supervision of the Project Manager (PM) the Monitoring and Evaluation (M&E) Consultant will assist in all aspects of M&E as it relates to project implementation. He/she will be mainly responsible for developing a systematic monitoring framework to improve qualitative and quantitative evidence required by the project. The M&E Consultant will work with the PM and project team to design, coordinate and implement the M&E framework for the project.

3 SCOPE OF SERVICES

3.01 The M&E Consultant will prepare a programme of work to undertake the following:

- (a) Support the PM in designing a comprehensive M&E framework, inclusive of an M&E plan, in accordance with project objectives.
- (b) Prepare, administer, monitor, and evaluate the M&E plan of the project based on the implementation of the project's work plan.
- (c) Monitor all project activities, expenditures, and progress towards achieving the project's results along the results chain – outputs, outcomes, impact.
- (d) Identify all the required M&E reports and prepare them. These should include but not be limited to lessons learned from project partners and field visits.
- (e) Evaluate the Project's results and performance on a quarterly and annual basis in alignment with the project results framework. This includes assisting with vetting of Project Status Reports for the Project Management Unit, in accordance with CDB and GOSL procedures.
- (f) Communicate with the PM and Project Partners on a regular basis, particularly with regards to M&E reporting requirements.
- (g) Assist the Project Management Unit in updating the terms of reference for procurement of consultants required for project implementation, including evaluation of Expressions of Interest.
- (h) Assist the PM in the preparation and dissemination of reports on the findings and lessons learned from project activities.
- (i) Perform any other duties assigned by the PM.

4 QUALIFICATIONS AND EXPERIENCE

4.01 The individual consultant should have:

- (a) Specialist training and suitable qualifications and at least eight years of work experience in ongoing M&E, social analysis, collection and analysis of climate-related data, sex-disaggregated data, and development of gender-responsive indicators.
- (b) At least five years' experience in providing technical leadership or support to the development of qualitative and quantitative data collection instruments; field-based, hands on, and long-term M&E implementation experience.
- (c) At least five years' experience in designing and implementing robust and appropriate performance monitoring and results frameworks and all its associated components (outputs, outcomes, indicators, targets etc.)

- (d) At least five years' experience in collecting, analysing/interpreting and reporting performance results.
- (e) At least five years' experience in analysing data using relevant statistical software examples Excel, Statistical Package for the Social Sciences.
- (f) Strong background in project management with at least three years of experience.
- (g) Additional work experience with national and or international non-governmental organizations and stakeholder groups will be an added advantage.
- (h) Good communication skills, both orally and in writing, including fluency in written and spoken English.

5. DURATION

5.01 The duration of the assignment is for 24 months with the possibility of extension.